



To,

Date: 16-08-2018

Sr. Fathima
Principal
St. Ann's Degree College for Women
Gorantla,
Guntur -- 522 035,
Andhra Pradesh

Dear Sister,

Sub: Confirmation of MOU for the academic year 2018-2019.

We are in receipt of the Memorandum of Understanding for the academic year 2018-2019, duly signed by you. We enclose herewith a copy of the MOU for your record. On the occasion of renewal of our tie-up with your school, we wish to reiterate our commitment to further enhance the art of Communicative Skills in English using various recreational activities of your students during the ensuing academic year. We extend our greetings to your teaching and non-teaching staff and look forward to their continued support to our programme and activities.

Thanking you.

Yours truly,

Sanjay Subramanya T
Director – Administration



ఆంధ్ర ప్రదేశ్ రాష్ట్రం ఆంధ్ర ప్రదేశ్ ANDHRA PRADESH
No: 3849 Dt: 7/7/18 Rs. 100
Issued To: Institute of Language Management, Bellary medikonda
r Whomself frome Tabitha, Guntur.

CF 400707
R. SIVA RAM PRASAD
LICENSED STAMP VENDOR
L.No: 07-15-09/2003
R.L. No: 07-15-09/2003
REDDYPALLEM, GUNTUR-522301
Cell:9848945676

MEMORANDUM OF UNDERSTANDING

This Agreement (hereinafter referred to as MOU) is made and executed on _____
BY AND BETWEEN

INSTITUTE OF LANGUAGE MANAGEMENT Pvt. Ltd., having its office at # 48/49/50, "Ashok Plaza", 3rd Floor, Gandhi Bazaar Main Road, Basavanagudi, Bangalore-560004, represented by its Directors **Ms. Ronila Kalro** and **Mr. Sanjay Subramanya**, (hereinafter referred to as 1st Party,
1st Party
(Seal & Signature)

2nd Party
(Seal & Signature)

For Institute of Language Management (P) Ltd.

[Signature]
Directors

[Signature]
18/7/18
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR

Which term shall mean and include the successors, executors, representatives and assignees on the one Part) and St. Ann's Degree College for Women, Gorantla, Guntur – 522 035, Andhra Pradesh, represented by its Principal Sr. Fathima (hereinafter referred to as 2nd Party, which term shall mean and include the successors, executors, representatives and assignees on the other part).

WHEREAS the 1st party herein is engaged in the educational services of teaching / training in colleges according to the syllabus and curriculum of the relevant Board exams which is broadly categorized as under:

- a) ILM'S English Today – English education – speaking, reading and writing skills necessary for the curriculum of the college.
- b) English education / art of communicative skills / language skills using recreational activities like role plays, debating skills, creative writing skills, elocution, language games, puzzles etc taking care to ensure that the Board curriculum is followed broadly by demonstrative, fun, relaxing, enjoyable and practical methods;
- c) ILM will be supporting the college in conducting the assessment / examination in English language proficiency / art of communicative skill / and other test and examinations.

WHERE as the 2nd party is an Educational Institution running a government recognized college, is in need of an Educational organization / Institution to train / teach the students in the above mentioned English language education / art of communicative skills / language skills and conducting the examination hence has approached and entrusted the 1st party on the following terms and conditions.

NOW THIS MOU WITNESSTH:

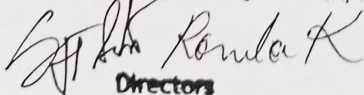
That both 1st and 2nd party has hereby agreed for following terms and conditions:

Education:

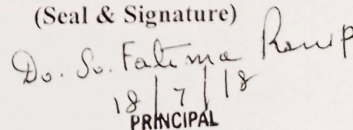
- a) The classes / training will be on an academic year basis (2018-2019) and shall not extend for more than 8 months in a particular academic year.
- b) The MOU initially is for a period of one academic year and can be extended for further academic years on a renewal basis.
- c) The classes are proposed to be started in the month of July 2018 or otherwise as decided by both the parties in writing.
- d) The number of educational classes for the academic year shall be at the rate of 2 (Two) periods per week per section/division/batch.

1st Party
(Seal & Signature)

For Institute of Language Management (P), Ltd.


Directors

2nd Party
(Seal & Signature)


18/7/18
PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR

- e) That the 2nd Party shall extend all the support, co-operation to maintain and observe discipline along with maintaining the regular attendance of the students. The 2nd party shall also fix the timing of the educational classes with in the college working hours (max 8 hours per day) with the consent of the 1st party.
- f) The 2nd party will provide / enroll the students from 1st Year to 3rd Year for the ILM'S training / classes. The total numbers of divisions / sections are **15 (Fifteen)**.
- g) The 1st party will be deploying its **1 (One)** trainer / teacher.

PAYMENTS:

- a) It is agreed by both the Parties that 1st Party shall conduct the above teaching and the total number of students enrolled are determined at 900 (Nine Hundred) subject to enhancement at actual. The 2nd party has agreed to pay / share consolidated fee of **Rs.410/- (Four Hundred Ten)** per student for the academic year 2018-2019 for the educational services being rendered. If for any reason the agreed strength of the students in the MOU gets reduced at any given point of time, the fees will be reworked and increased on a prorate-basis.
- b) It is understood that the total amount herein agreed to be payable is **Rs.3,69,000/- (Three Lakh Sixty Nine Thousand Only)** and the 2nd Party shall pay the same in two installments. The first installment 50% of the total amount in the month of July 2018 i.e. Rs.1,84,500/-, and the second installment 50% of the total amount in the month of October 2018 i.e. Rs.1,84,500/-.

REPORTS:

- a) ILM'S MTM (supervisors) will regularly visit the training premises / college to monitor, evaluate, and assess etc, the performance of its trainers / teachers.
- b) ILM encourages its colleges / learners for reporting the performance of the trainers and the course / training delivery carried out in the 2nd party's premises. The reporting can be done through the Hardcopy or Online based web-application- ILM will provide the 2nd party with a user ID for **ILM'S School Management System**, where the 2nd party can make use of the same for sending reports, viewing the performance, marking of attendance etc.
- c) If issues are not properly reported to 1st party or if the monthly report for a particular month is not sent to the 1st party, ILM (1st party) will presume that the classes (training) are going on smoothly. ILM will not be responsible for the consequences of any underlying issue that remain unreported.

1st Party
(Seal & Signature)
For Institute of Language Management (P) Ltd.

[Signature]
Director

CIN: U22110KA2002PTC031097

2nd Party

(Seal & Signature)

[Signature]
18/7/18
PRINCIPAL

St. Ann's College for Women

ILM / GORONTALA / BUNTUR

General:

- a) Further to this the first party will not be liable for any payments (if) made by the second party or its representatives to the trainers / teachers / staff of the first party.
- b) It is further understood that the termination / expiration of this MOU will not disentitle the 1st Party to claim the arrears.
- c) Any dispute shall be subjected to the courts of Bangalore Jurisdiction.
- d) The 2nd party shall provide conditions to facilitate learning environment for both indoor and outdoor activities. The learning environment shall include safe classrooms, offices, workshops, common spaces and other facilities. As a prelude to learning environment, the 2nd party shall monitor and address issues relating to environmental conditions including: adequate illumination and ventilation, housekeeping and cleanliness, safeguard against excessive weather conditions like dust, cold, heat and rain, controlling noise and distractions.
- e) Any changes in the said MOU can be done by mutual consent of both the parties, the second party has agreed to the first party to give its fullest co-operation during this project on the campus.

IN WITNESS WHEREOF THE PARTIES HERE TO HAVE SET AND SUBSCRIBED THEIR RESPECTIVE HANDS ON THE DAY AND YEAR FIRST HEREIN ABOVE WRITTEN.

For Institute of Language Management (P) Ltd.

1st Party

(Seal & Signature)

Signed and delivered by the within named ILM (P) Ltd. through its Directors.

2nd Party

(Seal & Signature)

Signed & delivered by St. Ann's Degree College for Women, Gorantla, Guntur – 522 035, Andhra Pradesh, represented by its Principal Sr. Fathima.

Dr. Sr. Fathima Ramp
18 / 7 / 18
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR